

Workshop on Progress Review of Internal Quality Assurance Units of State Universities

Quality Assurance and Accreditation Council
University Grants Commission

30th March 2016
SLFI



Functions and Responsibilities of the IQAU

- Co-ordination of all QA related activities within the University/HEI
- Liaising with the UGC through its Quality Assurance and Accreditation Council (QAAC) and other external QA agencies
- Implementation of QA Reviews/Audits and follow-up action



Functions and Responsibilities of the IQAU (Cont.)

- Preparation of Institutional Self Evaluation Report, Program or Subject Review Reports etc., where necessary and applicable
- Provision of advice on QA to all Faculties and Departments
- Monitoring and guidance in Faculty level QA activities



Functions and Responsibilities of the IQAU (Cont.)

- Quality and QA aspects in the institution's Corporate Plan
- Facilitation of identification and sharing of good practices between academic Departments
- Preparation of QA-related guidelines and manuals for use within the institution (e.g. academic regulations, equipment manuals, laboratory manuals etc.)



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Functions and Responsibilities of the IQAU (Cont.)

- Ensure the necessary Academic Regulations/By-Laws are in place, and if not, make recommendations for remedial action
- Conduct, with the support of Staff Development Center of the University, Faculty level Awareness programs among staff members
- Establishment of Faculty QA Cells, and defining their duties and responsibilities

Governing Structure of the IQAU

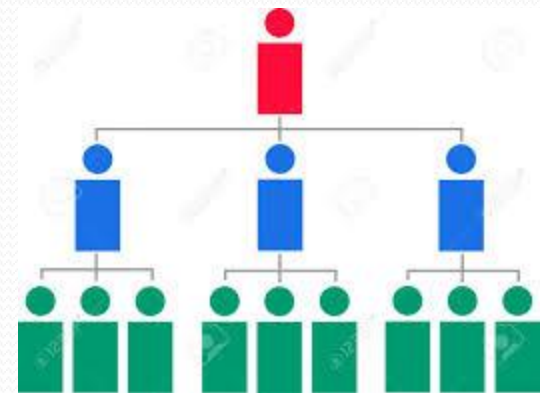
- Director - IQAU (Deputy Vice Chancellor/ Senior Academic)
- Deans of all Faculties (and / or a nominee from each Faculty, recommended by the Faculty Board)
- Registrar (or his nominee)
- Bursar (or his nominee)



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Governing Structure of the IQAU (Cont.)

- Librarian (or his nominee)
- Director - Staff Development Centre
- Convener/Secretary to the IQAU (i.e. Assistant Registrar)



Reporting Procedure

- The Director- IQAU should report directly to the Vice-Chancellor.
- The IQAU should prepare an Annual Work Plan and submit it to the University Senate and the Council for approval before commencing a calendar year.



Reporting Procedure (Cont.)

- It is expected that the Director- IQAU should report its activities and progress of the Unit to the University Senate on a monthly basis.
- It is suggested that the Vice-Chancellor be invited to attend meetings that discuss issues of particular importance.



Reporting Procedure (Cont.)

- The UGC through the 'Standing Committee on Quality Assurance in Universities' will coordinate and regularly review quality assurance related programs implemented across the IQAUs in the Universities/HEIs, and initiate progressive improvements.



Reporting Procedure (Cont.)


- All IQAUs shall develop By-Laws that would define operational procedures with respect to governance and management of the respective IQAUs and submit to the governing council of the University and UGC for approval.



Logistics for the Director – IQAU

- The Director- IQAU will be eligible to receive a Monthly Allowance of Rs. 5,000 to carry out his/her duties.
- The University/HEIs authorities should provide office space, supportive staff, and logistics for the IQAU to carry out the duties smoothly. The UGC, through the HETC project, shall provide financial assistance to establish the IQAU in the said University (i.e. office equipment, stationary etc.).





Aspects to be taken up by IQAU's



Sri Lanka Qualification Framework

Minimum volume of learning required for each Level of SLQF

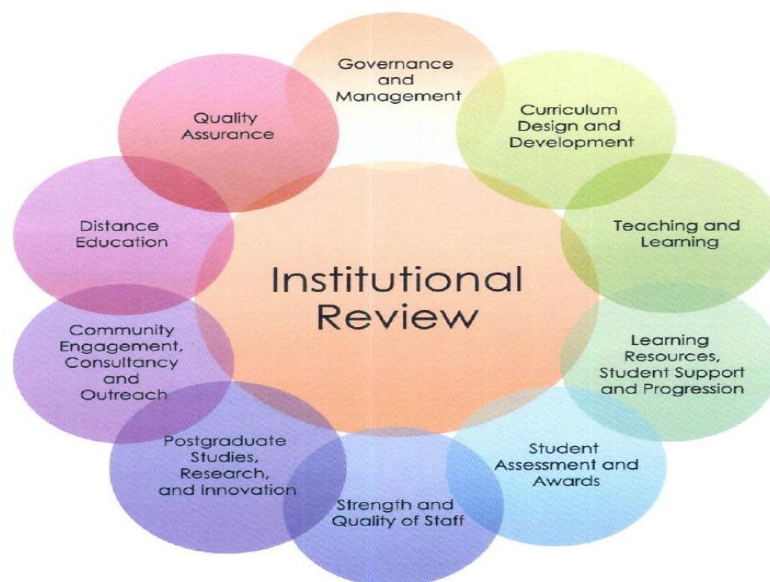
SLQF Level	Qualification Awarded	Minimum Volume of Learning for the Award
12	Doctor of Philosophy / MD with Board Certification/Doctor of Letters/Doctor of Science	Minimum 3 years of fulltime or equivalent time of original research after SLQL 6 or above
11	Master of Philosophy	Minimum 2 years of fulltime or equivalent time of original research after SLQL 6 or above
10	Masters with course work and a research component	60 credits after SLQL 5 or SLQL 6 including a research component of minimum 15 credits
9	Masters by course work	30 credits after SLQL 5 or SLQL 6
8	Postgraduate Diploma	25 credits after SLQL 5 or SLQL 6
7	Postgraduate Certificate	20 credits after SLQL 5 or SLQL 6
6	Bachelors Honours	120 credits after SLQL 2 of which 90 credits after SLQL 3, of which 60 credits after SLQL 4, of which 30 credits after SLQL 5
5	Bachelors	90 credits after SLQL 2 of which 60 credits after SLQL 3, of which 30 credits after SLQL 4
4	Higher Diploma	60 credits after SLQL 2 of which 30 credits after SLQL 3
3	Diploma	30 credits after SLQL 2
2	Advanced Certificate (GCE A/L or equivalent)	
1	Certificate (GCE O/L or equivalent)	





Institutional Review

Manual for Institutional Review of Sri Lankan Universities and Higher Education Institutions



University Grants Commission
April - 2015

Institutional Review

- Governance and Management
- Curriculum Design and Development
- Teaching and Learning
- Learning Resources, Student Support and Progression
- Student Assessment and Awards



Institutional Review (Cont.)

- Strength and Quality of Staff
- Postgraduate Studies, Research, Innovation and Commercialization
- Community Engagement, Consultancy and Outreach
- Distance Education
- Quality Assurance





Program Review

Manual for Review of Undergraduate Study Programmes of Sri Lankan Universities and Higher Education Institutions



University Grants Commission
December - 2015

Program Review

- Program Management
- Human and Physical Resources
- Program Design and Development
- Innovative and Healthy Practices



Program Review (Cont.)

- Teaching and Learning
- Learning Environment, Student Support and Progression
- Student Assessment and Awards
- Course/ Module Design and Development





Subject Benchmarks Development

Thank you!

