

Criterion 1: Programme Management

Impact of Programme Management on Graduate Profile/Programme Outcome

- This criterion would determine how the overall programme is handled in two ways

Is there is a mechanism for periodic review and change in the graduate profile?

The consequence of not having this would be ending up with a

- Stagnant and outdated graduate profile
- No explicit study programme – everybody changing the programme according to their own wishes

2. Essential points

1.2. The Faculty/Institute Action Plan is up to date and aligned with the University's/HEI's Strategic Plan; demonstrates readiness to adopt new trends in higher education; is implemented as planned and monitored regularly.

1.6. The Faculty/ Institute makes available a Handbook to all incoming students; it provides general information on the history and current status of the Faculty/Institute, brief descriptions of study programme (s) offered, learning resources, student support services, disciplinary procedures, welfare measures, the rights and responsibilities of students, and grievance redress mechanisms.

2. Essential points

1.8. The Faculty/Institute Website is up to date with current information and provides links to all publications such as handbooks/prospectus, special notices, announcements, etc.

1.14. The Faculty/Institute implements the performance appraisal system prescribed by the University/HEl; performance of staff is enhanced through training and rewarding high performers.

2. Essential points

1.15. The Faculty/Institute has established an Internal Quality Assurance Cell (IQAC) with welldefined functions and operational procedures; it works in liaison with the Internal Quality Assurance Unit (IQAU) of the University/HEI and implements internal quality enhancement system.

1.16. The Faculty/Institute has established a Curriculum Development Committee (CDC) or alternative mechanisms for monitoring, reviewing and updating the curriculum.

2. Essential points

1.19. The Faculty/Institute monitors the implementation of the curriculum and the quality of education provision through multiple measures, the findings of which are used for continuous improvement of learning provision.

1.21. Faculty/Institute operates academic mentoring, student counselling and welfare mechanisms and procedures and ensures that the personnel responsible for the tasks are adequately trained to fulfill their roles.

3. Three additional pieces of evidence

- Flexibility of academic calendar
- Provision for changing the programme management mechanism
- KPIs for all staff members

4. Three good practices

- All programme management mechanisms clear and accessible
- Reference to programme management mechanisms during decision making
- Periodic reviewing and updating of programme management mechanisms

Thank You