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**பல்கலைக்கழக மானியங்கள் ஆணைக்குழு**  
**UNIVERSITY GRANTS COMMISSION**

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 எனது இலக்கம் } UGC/AC/Gen  
 My Number }

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 அஞ்சல் பெட்டி } 1406  
 Post Office Box }

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 Your Number }

20, වෝඩ් පෙදෙස, කොළඹ 07, ශ්‍රී ලංකාව.  
 20, வாட்டு இடம், கொழும்பு 7, இலங்கை.  
 20, Ward Place, Colombo 07, Sri Lanka.

02<sup>nd</sup> June 2022

Vice-Chancellors of Universities  
 Rectors of Campuses  
 Directors of Institutes

**Procedure to be followed regarding the Senate, Council approvals when revisions are made at different levels of the original proposals after submitting to the UGC**

The Commission at its 1077<sup>th</sup> meeting held on 28.04.2022 noted that for certain proposals for new degree programs received from the universities, approval of the Senate and the Council have not been obtained for the subsequently revised eligibility criteria of such degree programs when submitting them for the approval of the Commission through the Management Committee.

The Commission further noted the following;

- Subsequent changes are made to the fields/items in the proposals based on the feedback and recommendations of the relevant Standing Committee, Department of University Admissions & the Quality Assurance Council of the UGC, etc.
- Some universities submit final applications after obtaining the recommendation/approval of the Senate/Council for those subsequent changes.
- Some universities submit final applications with subsequent changes as approved by the Vice-Chancellor, subject to covering approval of the Senate/Council.
- The proposal approval process gets delayed if the final application is submitted after obtaining the recommendation/approval of the Senate/Council for the subsequent changes.



Accordingly, the Commission having perused the above and the recommendation of the Management Committee approved the following;

1. Recommendation/approval of the Senate/Council of the university should be obtained for the following amendments subsequently made to proposals before submission to the Commission through the Management Committee:

**Proposals for new Degree Programmes**

- a) Change of the name of the qualification\*
- b) Change the name of the degree program\*
- c) Change to number of academic years
- d) Change of the Sri Lanka Qualification Framework (SLQF) level
- e) Adding or removing lateral entry and early exit/fallback qualifications
- f) Adding/ removing a specialization /-majoring area
- g) Changes in admission criteria /eligibility criteria/changes in subject combinations
- h) Changes in the curriculum
- i) Change in abbreviation
- j) Change in the medium of instructions

**Proposals for new Department of Study / Faculties**

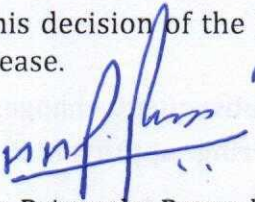
- a) Changes in the name of the department\*
- b) Changes in the name of the faculty\*

\* Should be in three languages

2. Consent of the university should be obtained for revisions proposed/observations made by the relevant Department/Division of the UGC on the following matters on proposals for new degree programs/departments of study/faculties before submission to the Commission through the Management Committee.

- a) Budget
- b) Physical resource requirements
- c) Cadre requirements

This decision of the Commission is conveyed for your attention and necessary action please.

  
Dr. Priyantha Premakumara  
Secretary

Cc:

1. Registrars of Universities
2. Deans of Faculties